

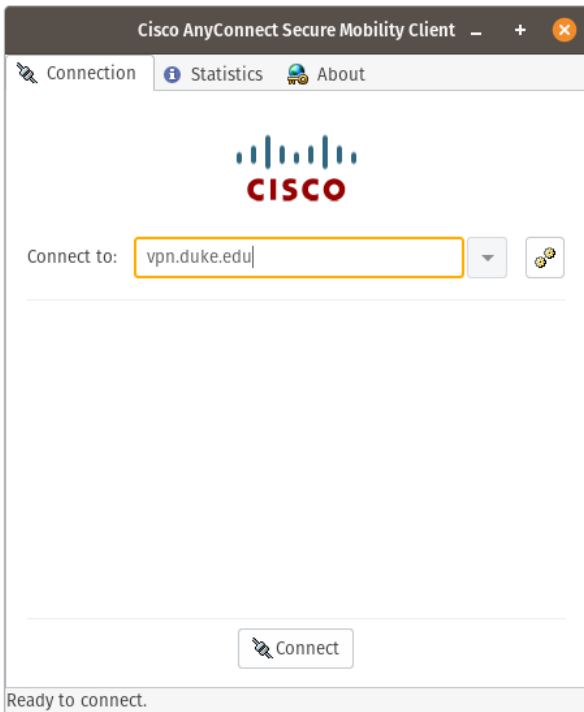
Setting Up Your VPN

The VPN screenshots in this guide may look different from those you'll see on your computer; but the key elements are the same.

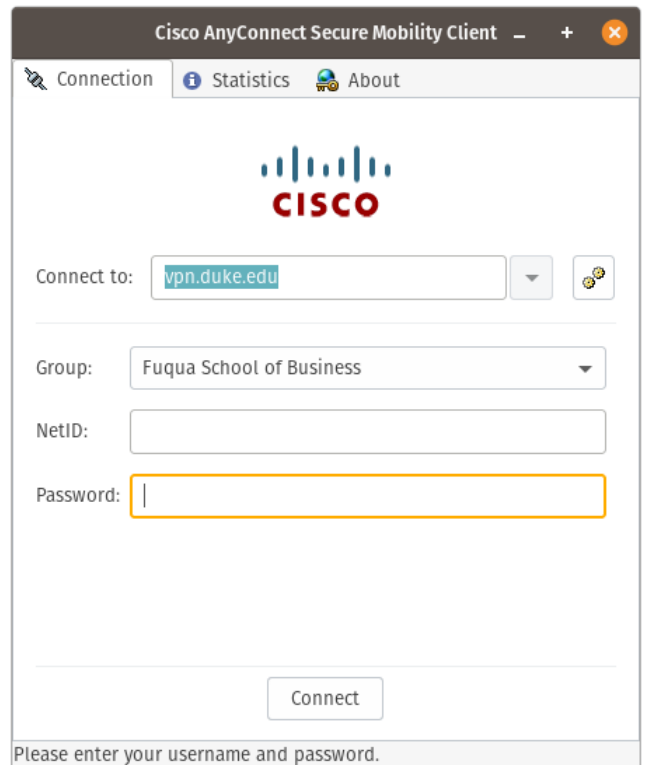
1. If you don't already have the VPN software installed, [download it](#) from the Duke OIT Software site.
2. Once installed, look for this icon, or search "Cisco Anyconnect" on your computer.



3. Start the VPN software and enter **vpn.duke.edu** in the 1st dialog box that appears.



4. **IMPORTANT:** In the next dialog box, Fuqua users should choose Fuqua School of Business as your Group.

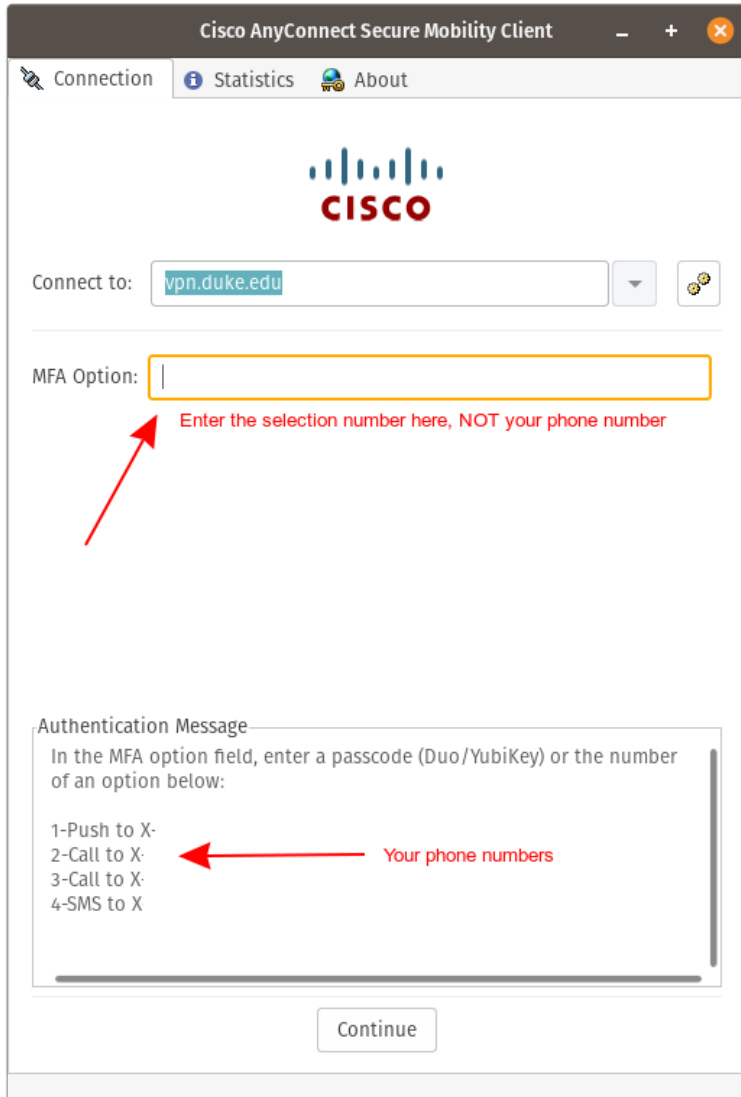


5. Duke users not affiliated with Fuqua should pick the VPN option most appropriate to their affiliation. Then click connect to connect to a VPN session.

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6. Multi-Factor Authentication (MFA): The next prompt is for your required MFA option. Most users have selected their mobile phone number as their MFA option. You'll see the last 4 digits of your chosen number in the Authentication Message box.

Enter the number of the **selection** that corresponds to your preference for MFA. **Don't** enter your phone number directly.



Note: Push refers to the Duo Push app.

SMS will send you a text to complete your authentication and connection.

Click continue to receive a prompt and connect.